

ICRA 2027 Workshop and Tutorial Proposal

Proposal Title:

[Enter the title of the proposed workshop or tutorial.]

Type: ☐ Workshop ☐ Tutorial

Duration: ☐ Full Day ☐ Half Day

Primary Contact: [Name, affiliation, email]

Keywords:

[Enter the keywords for the proposed workshop or tutorial.]

Note: Maximum 5 pages (11pt font, 1 inch margins), including figures, tables, and references for the proposal, and extra 1 pages for the response to pre-proposal feedback. Please note the page limits of some of the sections.

0. Response to Pre-proposal Feedback (1 pages max)

Please provide a copy of the pre-proposal feedback, if applicable, and your brief response to that feedback.

1. Motivation, Scope, and Objectives (1/2 pages max)

Describe the topic, scope, and objectives of the proposed workshop/tutorial. Explain its relevance to the ICRA community and, in particular, **why the topic is timely now**.

Clearly identify the key themes or questions to be addressed and the expected outcomes of the event.

If closely related workshops or tutorials have recently been held at ICRA or other major conferences, briefly explain how the proposed event differs from or builds upon them. Details of the previous events are explained in Section 5.

Indicate which RAS Technical Committees (TC) are most closely aligned with your proposal and why.

2. Organizers

Provide the **name, affiliation, and contact information** of each organizer. Briefly describe the organizing team's previous experience in organizing workshops, tutorials, conferences, or related activities. **All organizers must be listed as part of the PaperCept submission.**

3. Program and Format (1/2 pages max)

Provide a tentative schedule and describe the format of the event. Please consider the following schedule on the workshop/tutorial days.

08:30 AM-12:30 PM: Workshop/tutorial (morning)

12:30 PM-2:00 PM: Lunch break

2:00 PM - 6:00 PM: Workshop/tutorial (afternoon)

If the program includes a poster session, please indicate the maximum number of contributions that you would like to accommodate.

If the program includes invited speakers, please provide a list of the confirmed invited speakers/instructors, their affiliations, and their expected topics or roles. We encourage organizers to ensure broad representation of invited speakers.

For workshops, describe the planned **call for contributions and selection process**, if applicable.

For tutorials, describe the **intended audience, prerequisites, and tutorial materials**, if applicable.

4. Participant Engagement and Inclusiveness

Describe how the event will promote **active participation and interaction** among attendees, speakers, and organizers.

Describe concrete plans to attract a **broad and inclusive group of participants**, including consideration of research backgrounds, career stages, geographic representation, and participation from academia and industry.

Briefly describe how the event will be publicized to the relevant communities. Please also indicate if you intend to collaborate with any of the relevant TCs.

5. Previous Events and Additional Information

If the proposed workshop/tutorial has been organized previously, provide the **venue, year, attendance, and URL** for recent editions, and the rationale for organizing this event again (timeliness, focus of this edition, etc). Provide any other information that may help the committee evaluate the proposal, including plans for dissemination of workshop/tutorial materials or outcomes. If this is a new event, please state so.

6. Organizer Requests

Please list any requests that you may have for your workshop/tutorial, including, for example, anticipated room layout if deviating from the norm (Theater style), microphone needs, table for demos, etc.

Note: ICRA will be unable to provide dedicated wired Ethernet or other specific support for hybrid workshops. Organizers may provide hybrid services at their discretion. We strongly recommend an *in-person* event.

References (optional)

Include references only where necessary.